

## Expanding Tools for Employees

Imagine a world where we can submit our timesheets electronically after the pay period has closed. How nice would it be to request your address be changed and know that it will take effect immediately? Each day this world is getting closer to reality.

The Agency of Administration, as the sponsoring agency, has established a knowledgeable team of staff to upgrade the system that manages State employees' data and to implement new features that will change the way time and expense reimbursements are captured. (This system is the backbone behind [Employee Self-Service](#), [http://humanresources.vermont.gov/employee\\_self\\_service](http://humanresources.vermont.gov/employee_self_service).) Planning for this project is on-going and the real work is just beginning. This project has far reaching impact and is expected to take about 24 months.

The State's most strategic asset is its dedicated employees and we all deserve to have our employment related information managed as effectively and securely as possible. The goal of this project is to give you, as employees, tools that are capable of supporting your needs. This project will also significantly enhance the tools available to our Human Resource and Payroll professionals. The more accurate the data is, the more easily information is shared and the more time we all can spend tending to the needs of our customers.

Projects such as this one, which will impact every State employee across all branches and anyone who applies for a job, are challenging, and the project team we have assembled is both experienced and up to the task. Keeping employees informed is important to the project team and we are developing a project website as one avenue of communication. Please feel free to contact our Change Management Team Leads, who are in charge of communication, with questions, ideas or concerns. The Leads are Gail Rushford, [gail.rushford@state.vt.us](mailto:gail.rushford@state.vt.us) and Tori Pesek, [tori.pesek@state.vt.us](mailto:tori.pesek@state.vt.us).